**Capstone Weekly Project Summary**

Keep your total weekly project summary to a single double-sided printed page.

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| Week 1 | Project Status: N/A (initial meeting) |
| Tasks Completed/New Functionality | * Simple bullets describing completed tasks go here * More tasks… |
| Comments | A sentence or two describing additional activities, success, setbacks, or learning |

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| Week 2 | Project Status: (specify the project status assigned at our weekly meeting) |
| Tasks Completed/New Functionality |  |
| Comments |  |

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| Week 3 | Project Status: |
| Tasks Completed/New Functionality |  |
| Comments |  |

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| Week 4 | Project Status: |
| Tasks Completed/New Functionality |  |
| Comments |  |

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| Week 5 | Project Status: |
| Tasks Completed/New Functionality |  |
| Comments |  |

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| Week 6 | Project Status: |
| Tasks Completed/New Functionality |  |
| Comments |  |

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| Week 7 | Project Status: |
| Tasks Completed/New Functionality |  |
| Comments |  |

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| Week 8 | Project Status: |
| Tasks Completed/New Functionality |  |
| Comments |  |

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| Week 9 | Project Status: |
| Tasks Completed/New Functionality |  |
| Comments |  |

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| Week 10 | Project Status: N/A (presentation week) |
| Tasks Completed/New Functionality |  |
| Comments |  |